

LUZERNE BOROUGH  
Monthly Council Meeting  
September 14, 2022 6:30PM

**MEETING CALLED TO ORDER** – The September 14, 2022 meeting was called to order @ 6:30PM at the Luzerne Volunteer Fire Department by Chairman Michael Jancuska

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

***Officials Present***

Council – Mary Ellen Schell, Susan Kalinay, Tony Perzia, and Michael Jancuska.  
Also present – Mayor James Keller & Solicitor Jonathan Spohrer. Absent – Jason Tarreto

**APPROVAL OF PRIOR MEETINGS**

❖ **APPROVAL COUNCIL MEETING MINUTES**

Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to accepted the meeting minute for the July 13, 2022 Meeting. All In Favor- None Opposed- Motion Passed

Motion by Susan Kalinay 2<sup>nd</sup> by Mary Ellen Schell to accepted the meeting minutes for the month of August 10, 2022. All In Favor – None Opposed – Motion Carried

**AUTHORIZATION TO PAY BILLS** – as of September 14, 2022

Expense Report read by Chairman Michael Jancuska  
Administration \$45,330.77 Police Department \$5,365.78 Highway Aid \$5,467.30  
Sanitation \$8,595.76 Street Department \$442.77  
Total Expenses \$65,202.38

Motion by Tony Perzia 2<sup>nd</sup> by Susan Kalinay to pay the expenses as of September 14, 2022  
All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO DEPOSIT FUNDS** – as of September 14, 2022

Income Report read by Chairman Michael Jancuska  
General Funds \$225,373.43 Garbage Fund \$181.99 Total Income \$225,555.42  
Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to deposit the funds as of September 14, 2022 All in Favor –None Opposed – Motion Carried

**TREASURERS REPORT** – as of August 31, 2022

Report read by Chairman Michael Jancuska  
General Fund \$176,519.62 Garbage Fund \$194,907.45, Payroll Account \$100.00  
Luzerne Borough Park Fund \$316.83, Fire Escrow Account \$13,725.00,  
Debit Card Fund \$500.00, Highway Aid Fund \$37,853.46 Certificate of Deposit \$55,847.82  
Covid-19 Relief Funds \$50,598.81 Total \$530,368.99  
Motion by Tony Perzia 2<sup>nd</sup> by Susan Kalinay to accept the August 31, 2022 Treasurers Report as written.  
All In Favor – None Opposed – Motion Carried

## REPORTS

**Police Department** Mayor Keller asked Council to consider the following Officers for the month of October 2022:

*Nicholas Saullo* at \$21.00 hr. Motion by Mary Ellen Schell 2<sup>nd</sup> by Susan Kalinay  
Roll Call: Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – no, Michael Jancuska – no Mayor Keller - yes Motion Carried

*Greg Johnson Sr.* at \$21.00 hr. Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell  
Roll Call: Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – yes, Michael Jancuska – yes All In Favor – None Opposed - Motion Carried

*Jeremy Moyer* at \$21.00 hr. Motion by Mary Ellen Schell 2<sup>nd</sup> by Susan Kalinay  
Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – yes and Mike Jancuska – yes All In Favor – None Opposed – Motion Carried

*Brian Morris* at \$21.00 hr. Motion by Susan Kalinay 2<sup>nd</sup> by Mary Ellen Schell  
Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – yes and Mike Jancuska – yes All In Favor – None Opposed – Motion Carried

*Melville Tomeo* at \$23.75 hr. Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell  
Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – yes, and Mike Jancuska – yes All In Favor – None Opposed – Motion Carried

*John Piezala* at \$21.00 hr. Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell  
Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – yes and Mike Jancuska – yes All In Favor – None Opposed – Motion Carried

*Jennifer Alexander* at \$21.00 hr. Motion by Mary Ellen Schell 2<sup>nd</sup> by Tony Perzia  
Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – yes and Mike Jancuska – yes All In Favor – None Opposed – Motion Carried

*Greg Johnson Jr.* at \$21.00 hr. Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell  
Roll Call: Mary Ellen Schell – yes, Susan Kalinay – no, Tony Perzia – yes, Michael Jancuska – no, Mayor Keller – no Motion NOT carried

*Michael Fuller* at \$21.00 hr. Motion by Susan Kalinay 2<sup>nd</sup> by Mary Ellen Schell  
Mary Ellen Schell – yes, Susan Kalinay – yes, Tony Perzia – yes, and Mike Jancuska – yes All In Favor – None Opposed – Motion Carried

**Handicap Parking 267 Miller Street** – James Barberio  
Motion by tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to approved handicap parking at 267 Miller Street. All In Favor – None – Opposed Motion Carried

**Police Report** – Mary Ellen Schell reported 103 calls for the month of August 2022  
**Garbage Issues** – issues with County Waste along with poor customer service  
**Back Mountain Trail Race**- brought to Councils attention of a 5K race on New Year's Eve- Council - needs to get further information with regards to police presence and closing of streets

**Public Works Department** – Jason Tarreto absent – nothing to report

**Finance Report** – Tony Perzia

**Paper Shredding Event** - Reminder of October 1<sup>st</sup> Paper Shredding Event at Borough Garbage

**DCED Audit Report for 2021** is available for inspection

**Parks & Recreation** – Susan Kalinay – nothing to report

**Chairmans Report** – Michael Jancuska

**Tire Recycling** - reminder of Tire Recycling Event – Borough will collect tires week of October 8<sup>th</sup>

**Code Enforcement Report for August** – 13 high grass

**Bridge Inspection** - Everything appears to be ok – May need future help especially with the sidewalk in the near future

**REPORT BY SOLICITOR** - nothing to report

**REPORT BY ENGINEER** – Mike Jancuska reported Raub Street should be getting started this month.

### **CORRESPONDENCE**

Hoyt Library – Fall Festival All are Welcome – October 29, 2022 9am – 3pm

WVSA - Rain Barrel Workshop at Kirby Park, Saturday 9-24-22

### **OLD BUSINESS/NEW BUSINESS**

County Grant – Application #1 Request for payment in the amount of \$36,760.23

Motion by Tony Perzia 2<sup>nd</sup> Susan Kalinay All In Favor – None Opposed - Motion carried

Tetra Tech – Master Agreement increase in the amount of \$8,000.00

Motion by Tony Perzia 2<sup>nd</sup> by Susan Kalinay to increase the Master Agreement by \$8,000

All In Favor – None Opposed – Motion Carried

Garbage Bids – Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to legally advertise for Bids from Garbage Haulers for contract starting January 1, 2023 All In Favor – None Opposed – Motion Carried

Stormwater Management Ordinance – Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to adopt the revised Stormwater Ordinance which was legally advertised and placed for inspection.

All In Favor – None Opposed – Motion Carried

Police Station Addition – Motion by Mary Ellen Schell 2<sup>nd</sup> by Tony Perzia to advertise for bids from Contractors to start the Police Station Addition. All In Favor – None Opposed – Motion Carried.

### **PUBLIC COMMENTS**

John Ziminski – North Street manhole cover

Karen Leonardi – neighbor complaints

Diane Loveland – Cottage Ave

Erin Carey – ordinance question

**ADJOURNMENT**

Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to adjourn.  
All in Favor – None Opposed – Motion Carried

  
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**Linda Booth**  
**Secretary**

  
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**Michael Jancuska**  
**Chairman**

  
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**James Keller**  
**Mayor**