

LUZERNE BOROUGH  
Monthly Council Meeting  
October 13, 2021 6:00PM

**MEETING CALLED TO ORDER** – The October 13, 2021 meeting was called to order @ 6:00 PM at the Luzerne Volunteer Fire Department by Michael Jancuska

**PLEDGE OF ALLEGIANCE**

**\*\*EXECUTIVE MEETING CALLED TO DISCUSS PERSONELL MATTERS REGARDING COVID FEDERAL MONEY**

**ROLL CALL**

***Officials Present***

Council – Mary Ellen Schell, Susan Kalinay, Tony Perzia, Jason Tarreto and Mike Jancuska  
Also present – Mayor James Keller and Solicitor Jonathan Spohrer

**APPROVAL OF PRIOR MEETINGS**

- ❖ **APPROVAL COUNCIL MEETING MINUTES** - Council Meeting – September 8, 2021  
Motion to accept the minutes as written by Jason Tarreto 2<sup>nd</sup> by Mary Ellen Schell  
All In Favor – None Opposed – Motion Carried

**AUTHORIZATION TO PAY BILLS** – as of October 13, 2021

Expense Report read by Chairman Michael Jancuska

Administration \$50,371.18 Police Department \$2,560.74 Highway Aid \$11,443.78

Sanitation \$9,710.00 Street Department \$1,258.84 Park Fund \$105.00

Total Expenses \$75,449.54

Motion by Jason Tarreto 2<sup>nd</sup> by Susan Kalinay to accept the October 13, 2021 Expense Report as written. All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO DEPOSIT FUNDS** – as of October 13, 2021

Income Report read by Chairman Michael Jancuska

General Funds \$66,731.68 Garbage Fund \$6,168.69 Total Income \$72,900.37

Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to accept the October 13, 2021 Income Report as written. All in Favor –None Opposed – Motion Carried

**TREASURERS REPORT** – as of September 30, 2021

Report read by Chairman Jancuska

General Fund \$104,625.43 Garbage Fund \$147,292.53 Payroll Account \$ 69.19

Luzerne Borough Park Fund \$2,600.95 Fire Escrow Account \$13,725.00

Debit Card Fund \$500.00 Highway Aid Fund \$63,052.97 Certificate of Deposit \$55,847.82

Covid-19 Relief Funds \$86,511.55 Total \$474,225.44 Compared to September 30, 2020 \$434,626.01

Motion by Jason Tarreto 2<sup>nd</sup> by Tony Perzia to accept the September 30, 2021 Treasurers Report as written.

All In Favor – None Opposed – Motion Carried

## REPORTS

### *Police Department*

**Hiring of Part Time Police Officers – Mayor James Keller - Month of October 2021** at the rate of \$17.50 hour - Greg Johnson, Greg Johnson Jr., Jennifer Alexander, Melville Tomeo, Chris Prescott and John Piezala  
Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell All in Favor – None Opposed – Motion Carried

**Shade Tree Application – 305 Miller** – tree destroying sewer and home  
Motion by Jason Tarreto 2<sup>nd</sup> by Mary Ellen Schell to approve the removal of tree by resident.

**Handicap Application – 444 Miller** – Tabled until November 10<sup>th</sup> meeting

**Main Street Parking Lot Signs** – to get quotes on cost of signs for November 10<sup>th</sup> Meeting.

**Police Report** – Mary Ellen Schell – police reported 128 calls – 3 fraud cases and 3 assaults – arrest charges for institutional vandalism, disorderly conduct, retail theft, receiving stolen property, public drunkenness, simple assault, and harassment. Traffic citations during covid = 200

**Covid Relief Compensation** - Motion by Mary Ellen Schell 2<sup>nd</sup> by Tony Perzia to compensate 3 previous employees, one police officer and 2 street department employees who worked during Covid 19 at the rate of \$2.50 per every hour worked within a one year timeline.  
All In Favor – None Opposed – Motion Carried.

**Public Works Department** – Jason Tarreto – Tire Recycling Event went well; approximately 60 tires collected

**Finance Report** – Mr. Perzia – 2 paper shredding events for 2022 – Spring and Fall

**Parks & Recreation** – Susan Kalinay – Waiting for quote from Lowes to repair fence.

**Chairman Report** – Michael Jancuska

**September 2021 Code Enforcement** reported 5 notices for prohibited growth (high grass, weeds and low hanging branches), 2 citations for prohibited growth and 1 notice for junk vehicle.

## REPORT BY SOLICITOR

## REPORT BY ENGINEER

**CORRESPONDENCE** – Notice of Liquid Fuel Allocation for 2022 and Department of Transportation Liquid Fuel Audit Report

## **OLD BUSINESS/NEW BUSINESS**

**Police Pension** - Motion by Tony Perzia 2<sup>nd</sup> by Jason Tarreto to deposit check received from the Commonwealth of Pa Police Pension State Aid in the amount of \$28,783.69 and make check payable to Nationwide Financial for the same amount for the Police Pension. All In Favor – None Opposed – Motion Carried

**Volunteer Fire Relief** – Motion by Tony Perzia 2<sup>nd</sup> by Susan Kalinay to deposit check received from Commonwealth of Pa Foreign Fire Relief in the amount of \$11,271.99 and make check payable to Volunteer Fire Department of Luzerne Borough for the same amount. All In Favor – None Opposed

**Fehlinger Parking Lot Project** – Motion by Jason Tarreto 2<sup>nd</sup> by Tony Perzia To apply for LSA payment request in the amount of \$41,997.85 for payment to Fehlinger Construction for Main Street Project. All In Favor – None Opposed – Motion Carried.

**Set Budget Meeting Dates** – Wednesday, November 3, 2021 5:30 p.m. and Tuesday, November 9, 2021 at 5:00 p.m. at the Volunteer Fire Department Hall, 66 Tener Street, Luzerne, Pa.

## **PUBLIC COMMENTS**

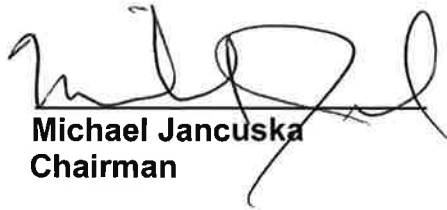
Cynthia Gebhart – Robbery  
David Thorek – North Street  
Manny Santayanna – Concrete Completion  
John Yarmel – Veterans Park Fence

## **ADJOURNMENT**

Motion to adjourn by Jason Tarreto 2<sup>nd</sup> by Tony Perzia  
All in Favor – None Opposed – Motion Carried



**Linda Booth**  
**Secretary**



**Michael Jancuska**  
**Chairman**



**James Keller**  
**Mayor**