

LUZERNE BOROUGH  
Monthly Council Meeting  
November 10, 2021 6:00PM

**MEETING CALLED TO ORDER** – The November 10, 2021 meeting was called to order @ 6:00PM at the Luzerne Volunteer Fire Department by Vice Chairman Tony Perzia

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

***Officials Present***

Council – Mary Ellen Schell, Susan Kalinay, and Tony Perzia  
Also present – Mayor James Keller and Solicitor Jonathan Spohrer  
Absent – Michael Jancuska and Jason Tarreto

**APPROVAL OF PRIOR MEETINGS**

- ❖ **APPROVAL COUNCIL MEETING MINUTES** - Council Meeting – October 13, 2021  
Tabled until December 8, 2021

**AUTHORIZATION TO PAY BILLS** – as of November 10, 2021

Expense Report read by Vice Chairman Tony Perzia  
Administration \$43,799.60 Police Department \$1,906.52 Highway Aid \$6,816.91  
Sanitation \$8,596.94 Street Department \$259.35 Park Fund \$818.26  
Total Expenses \$62,197.58  
Motion by Mary Ellen Schell 2<sup>nd</sup> by Susan Kalinay to accept the November 10, 2021 Expense Report as written.  
All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO DEPOSIT FUNDS** – as of November 10, 2021

Income Report read by Vice Chairman Tony Perzia  
General Funds \$77,546.21 Garbage Fund \$4,388.72 Total Income \$ 81,934.93  
Motion by Susan Kalinay 2<sup>nd</sup> by Mary Ellen Schell to accept the November 10, 2021 Income Report as written.  
All in Favor –None Opposed – Motion Carried

**TREASURERS REPORT** – as of October 31, 2021

Report read by Vice Chairman Tony Perzia  
General Fund \$37,514.47, Garbage Fund \$137,639.30, Payroll Account \$69.19,  
Luzerne Borough Park Fund \$2,495.59, Fire Escrow Account \$13,725.00,  
Debit Card Fund \$455.00, Highway Aid Fund \$51,609.71 Certificate of Deposit \$55,847.82  
Covid-19 Relief Funds \$73,288.77 Total \$372,645.21  
Motion by Susan Kalinay 2<sup>nd</sup> by Mary Ellen Schell to accept the October 31, 2021 Treasurers Report as written.  
All In Favor – None Opposed – Motion Carried

**REPORTS**

***Police Department*** – Mayor James Keller

***Hiring of Part Time Police Officers for the month of December 2021*** at the rate of \$17.50 hour: Greg Johnson, Greg Johnson Jr., Jennifer Alexander, Melville Tomeo, Chris Prescott and John Piezala Motion by Mary Ellen Schell 2<sup>nd</sup> by Susan Kalinay  
All in Favor – None Opposed – Motion Carried

**Handicap Application – 444 Miller** – Tabled until December 8th meeting  
Atty Spohrer to research Handicap Parking Ordinance with regards if applicant must own their home.

**Police Report** – Mary Ellen Schell – For the month of October 2021, police reported 155 calls. 40 assist ambulance, 1 children & youth, 1 warrant–local–criminal, 1 warrant-search warrant, 1 warrant-other authority-criminal, 3 follow up information, 3-911 hang ups, 5 phone calls. 3 arrests and 3 criminal investigations

**Public Works Department** – Jason Tarreto

**Finance Report** – Mr. Perzia

**Parks & Recreation** – Susan Kalinay

**Co Chairmans Report** – Tony Perzia

**October 2021 Code Enforcement** reported 5 notices of violation for prohibited growth, 5 notices of violation for sanitation, 1 citation for too many animals on premises and 2 hearings for property management (both found guilty)

**REPORT BY SOLICITOR** – none

**REPORT BY ENGINEER** - none

**CORRESPONDENCE** - none

**OLD BUSINESS/NEW BUSINESS**

**Main Street Parking Lot Signs** – Mayor discussed 2hr parking restrictions and no overnight parking. Tabled until December 8<sup>th</sup> meeting

**New Police Department** – Nothing to report at this time.

**Budget Meeting** –Motion by Mary Ellen Schell 2<sup>nd</sup> by Susan Kalinay to hold the next budget meeting Wednesday, November 17, 2021 at 6:00 pm at the Luzerne Volunteer Fire Hall with a tentative date of December 8<sup>th</sup>, 2021 at 5:45 pm to vote after legally advertised and placed for inspection. All In Favor – None Opposed – Motion Carried

### **PUBLIC COMMENTS**

David Thorek – North Street problems, Diane Loveland – Cottage Ave problems, John Havrilla – Street Sweeper and Patty Campus – general concerns for Luzerne Borough

### **ADJOURNMENT**


Motion by Susan Kalinay 2<sup>nd</sup> by Mary Ellen Schell to adjourn.

All in Favor – None Opposed – Motion Carried

Meeting Adjourned

  
Linda Booth  
Secretary

  
Tony Perzia  
Chairman

  
James Keller  
Mayor