

LUZERNE BOROUGH
Monthly Council Meeting
May 12, 2021 6:00PM

MEETING CALLED TO ORDER – The May 12, 2021 meeting was called to order @ 6:00PM at the Luzerne Volunteer Fire Department by Michael Jancuska

PLEDGE OF ALLEGIANCE

ROLL CALL

Officials Present

Council – Mary Ellen Schell, Tony Perzia and Mike Jancuska

Also present – Mayor James Keller and Solicitor Jonathan Spohrer

Absent: Susan Kalinay and Jason Tarreto

APPROVAL OF PRIOR MEETINGS

- ❖ **APPROVAL COUNCIL MEETING MINUTES** - *Council Meeting – April 14, 2021*
Motion to accept the minutes as written by Tony Perzia 2nd by Mary Ellen Schell
All In Favor – None Opposed – Motion Carried

AUTHORIZATION TO PAY BILLS – as of May 12, 2021

Expense Report read by Chairman Michael Jancuska

Administration \$23,539.01 Police Department \$2,030.69 Highway Aid \$3,519.67
Sanitation \$8,510.00 Street Department \$0.00 Park Fund \$232.25 Total Expenses
\$37,831.62

Motion by Tony Perzia 2nd by Mary Ellen Schell to accept the May 12, 2021 Expense Report.

All in Favor – None Opposed – Motion Carried

AUTHORIZATION TO DEPOSIT FUNDS – as of May 12, 2021

Income Report read by Chairman Michael Jancuska

General Funds \$184,351.71 Garbage Fund \$1,025.74 Total General Fund Monies
\$185,377.45

Motion by Tony Perzia 2nd by Mary Ellen Schell to accept the May 12, 2021 Income Report.

All in Favor – None Opposed – Motion Carried

TREASURERS REPORT – as of April 30, 2021

Report read by Chairman Jancuska

General Fund \$85,624.08 Garbage Fund \$51,391.54 Payroll Account \$160.55

Luzerne Borough Park Fund \$3,491.13 Fire Escrow Account \$400.00

Debit Card Fund \$500.00 Highway Aid Fund \$95,028.41

Certificate of Deposit \$55,847.82 Total \$292,443.53

Motion by Tony Perzia 2nd by Mary Ellen Schell to accept the April 30, 2021 Treasurers Report as written. All In Favor – None Opposed – Motion Carried

REPORTS

Police Department – Mayor James Keller

Hiring of Part Time Police Officers for the month of June 2021 at the rate of \$17.50 hour:

Greg Johnson, Greg Johnson Jr., Michael Kowanick, Jennifer Alexander, Melville Tomeo and Chris Prescott

Motion by 2nd by Jason Tarreto 2nd by Tony Perzia

All in Favor – None Opposed – Motion Carried

**Mayor Keller reminded everyone to display their flags for Memorial Day
No Memorial Day Service for 2021

Police Report – Mary Ellen Schell reported 117 calls and 5 arrests for the month of April 2021

Public Works Department – Jason Tarreto- absent – no report

Finance Report – Mr. Perzia – nothing to report

Parks & Recreation – Mrs. Kalinay - absent – no report

Chairman Report – Michael Jancuska

April 2021 Code Enforcement reported

Mr. Jancuska reminded everyone blowing grass in the streets is prohibited and may result in a citation.

Mr. Jancuska asked Council to open the Borough Building to the Tax Collector. All In Favor – None Opposed

REPORT BY SOLICITOR - nothing to report

REPORT BY ENGINEER - as per Michael Jancuska – alot of construction throughout the Borough; everyone proceed with caution

CORRESPONDENCE – SPCA 1st Qtr Report for 2021 – no intake of animals

OLD BUSINESS

Motion by Tony Perzia 2nd by Mary Ellen Schell to open the Luzerne Borough Building to the Public - masks will be mandatory until further notice. All In Favor – None Opposed – Motion Carried.

NEW BUSINESS

Miller Street – H2O Bid Tabulation – Bids were opened on Tuesday, May 11, 2021 at 12 noon by Tim Connolly, Tetra Tech with Luzerne Borough Secretary, Linda Booth present. Bid Tabulations were prepared by Tim Connolly and read by Mike Jancuska. Motion by Tony Perzia 2nd by Mary Ellen Schell to award the Miller Street Project to Umbriac Trucking at their bid amount of \$197,913.00 pending further investigation by Tim Connolly into the validity of the Company. All In Favor – None Opposed – Motion Carried.

Tetra Tech Master Agreement – Motion by tony Perzia 2nd by Mary Ellen Schell to increase the Tetra Tech Master Agreement by \$6,800.00. All In Favor – None Opposed – Motion Carried.

J.H. Williams - Motion by Tony Perzia 2nd by Mary Ellen Schell to approve J.H. Williams, Accounting Firm Engagement Letter at the cost of \$7,200 for 2020 Audit. All In Favor – None Opposed – Motion Carried

CDBG Grant Agreement – Motion by Tony Perzia 2nd by Mary Ellen Schell to accept Luzerne County Community Development Grant Agreement in the amount of \$170,168.00. All In Favor – None Opposed – Motion Carried

PUBLIC COMMENTS

Ruth Polachik – Electronic Recycling – Back Mt Trail Trash Cans
Karen Leonardi – Questioned Change of Monthly Meeting Night
Natalie Goodman – Garbage Outside of Rentals

ADJOURNMENT

Motion by Tony Perzia 2nd by Mary Ellen Schell to adjourn.
All in Favor – None Opposed – Motion Carried



Linda Booth
Secretary



Michael Jancuska
Chairman



James Keller
Mayor