

LUZERNE BOROUGH  
Monthly Council Meeting  
May 11, 2022 6:30PM

- An Executive Session was held before the meeting to discuss personnel issues.

**MEETING CALLED TO ORDER** – The May 11, 2022 meeting was called to order @ 6:30PM at the Luzerne Volunteer Fire Department by Chairman Michael Jancuska

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

***Officials Present***

Council – Mary Ellen Schell, Susan Kalinay, Tony Perzia, Jason Tarreto and Michael Jancuska.  
Also present – Mayor James Keller and Solicitor Jonathan Spohrer.

**APPROVAL OF PRIOR MEETINGS**

❖ **APPROVAL COUNCIL MEETING MINUTES**

February 9, 2022 – Motion by Susan Kalinay 2<sup>nd</sup> by Tony Perzia to accept the February 9, 2022 minutes as written. All in Favor - None Opposed - Motion Carried

April 13, 2022 – Motion by Tony Perzia 2<sup>nd</sup> by Jason Tarreto to accept the April 13, 2022 minutes as written. All In Favor – None Opposed – Motion Carried

**AUTHORIZATION TO PAY BILLS** – as of May 11, 2022

Expense Report read by Chairman Michael Jancuska  
Administration \$9,226.17 Police Department \$1,541.00 Highway Aid \$9,059.48  
Sanitation \$8,547.56 Street Department \$867.71 Park Fund \$496.99  
Total Expenses \$29,738.91

Motion by Tony Perzia 2<sup>nd</sup> by Jason Tarreto to accept the May 11, 2022 Expense Report as written.  
All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO DEPOSIT FUNDS** – as of May 11, 2022

Income Report read by Chairman Michael Jancuska  
General Funds \$208,926.90 Garbage Fund \$16,178.65 Total Income \$225,105.55  
Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to accept the May 11, 2022 Income Report as written. All in Favor –None Opposed – Motion Carried

**TREASURERS REPORT** – as of April 30, 2022

Report read by Chairman Michael Jancuska  
General Fund \$130,154.93 Garbage Fund \$81,749.14, Payroll Account \$84.28  
Luzerne Borough Park Fund \$1,677.69, Fire Escrow Account \$13,725.00,  
Debit Card Fund \$353.00, Highway Aid Fund \$68,215.12 Certificate of Deposit \$55,847.82  
Covid-19 Relief Funds \$73,288.77 Total \$425,095.75  
Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to accept the April 30, 2022 Treasurers Report as written.  
All In Favor – None Opposed – Motion Carried

## **REPORTS**

***Police Department*** – Mayor James Keller

### ***Hiring of Part Time Police Officers for the month of June 2022***

Mayor Keller asked Council to accept the following Officer for part time employment for the month of May with the Luzerne Borough Police Department: Nicholas Saullo \$21.00 hr., Melville Tomeo \$21.50 hr. Chris Prescott \$21.00  
Motion by Mary Ellen Schell 2<sup>nd</sup> by Jason Tarreto  
All in Favor – None Opposed – Motion Carried

***Police Report*** – Mary Ellen Schell reported 109 calls

***Public Works Department*** – Jason Tarreto

Nothing to report

***Finance Report*** – Tony Perzia

\*Paper Shredding was held Saturday, April 28, 2022. 1880 lbs collected  
Next shredding will be Saturday, October 1, 2022 from 10am to 2pm at the Luzerne Borough Garage

\*401K Plan - Still obtaining information on 401K Plans for the DPW Workers.

***Parks & Recreation*** – Susan Kalinay – Reported destruction of the park by older children. Porta a Johns and basketball rims to be removed from the park until a solution can be found and kids identified. Numerous complaints by neighbors stating they are being threatened.

***Chairmans Report*** – Michael Jancuska

### ***2022 Code Enforcement***

1 letter of violation – rodent infestation, 1 letter of violation – exterior structure maintenance, 1 letter of violation – sanitation and 1 phone conversation – general debris accumulation. Blowing grass on the road is not acceptable.

***Executive Sessions*** – was held after the April 11, meeting once prior to this meeting. Both meetings were to discuss personnel issues.

**REPORT BY SOLICITOR** – nothing to report

**REPORT BY ENGINEER**

**CORRESPONDENCE** – SPCA – March had 2 stray cats, Walnut & Bennett Streets

**OLD BUSINESS/NEW BUSINESS**

J. H. Williams Engagement Letter – Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell  
To hire J.H. William for the 2021 DCEDcAudit

Miller Street Project – Application for Payment #3 in the amount of \$33,851.25  
Motion by Tony Perzia 2<sup>nd</sup> by Jason Tarreto contingent on compromise.  
All In Favor – None Opposed – Motion Carried

Tetra Tech – Master Service Agreement Budget Increase of \$8,100.00  
Motion by Tony Perzia 2<sup>nd</sup> by Jason Tarreto  
All In Favor – None Opposed – Motion Carried

**OLD BUSINESS/NEW BUSINESS Con't**

2021 CDBG Main Street Parking Lot – Application #2 in the amount of \$55,310.67

Motion by Tony Perzia 2<sup>nd</sup> by Susan Kalinay

All In Favor – None Opposed – Motion Carried

New Police Department – Architects and Structural Engineers met last week. Work is progressing.

**PUBLIC COMMENTS**

Zoe Ann – 20 Academy Street – basketball court and park, Natalie Goodman 536 Miller Street – Police Department and Memorial Park, Patty Campus 476 Bennett Street – General Borough Business, Judy Shoenwetter 80 Raub Street – Raub Street concerns, Manny Santayanna 791 North Street – Police Department.

**ADJOURNMENT**

Motion by Jason Tarreto 2<sup>nd</sup> by Susan Kalinay to adjourn.

All in Favor – None Opposed – Motion Carried

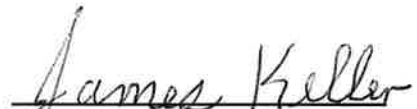
Council went into an executive session following the meeting



**Linda Booth**  
**Secretary**



**Michael Jancuska**  
**Chairman**



**James Keller**  
**Mayor**