

LUZERNE BOROUGH  
Monthly Council Meeting  
January 13, 2021 6:00PM

**MEETING CALLED TO ORDER** – The January 13, 2021 meeting called to order @ 6:00PM at the Luzerne Volunteer Fire Department by Michael Jancuska

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

***Officials Present***

Council – Mary Ellen Schell, Jason Tarreto, and Michael Jancuska. Telephonic: Susan Kalinay and Tony Perzia. Also present – Solicitor Jonathan Spohrer Absent: Mayor James Keller

**APPROVAL OF PRIOR MEETINGS**

❖ **APPROVAL COUNCIL MEETING MINUTES**

Council Meeting, November 11, 2020 – Tabled until February 10, 2021

2<sup>nd</sup> Budget Meeting, December 15, 2020 – Tabled until February 10, 2021

Special Meeting – December 28, 2020 – Motion by Mary Ellen Schell 2<sup>nd</sup> by Jason Tarreto to accept the minutes as written

All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO PAY BILLS** – as of January 13, 2021

Expense Report read by Chairman Michael Jancuska

Administration \$17,446.37 Police Department \$4,675.76 Highway Aid \$8,303.40  
Sanitation \$9,431.97 Street Department \$111,058.75 Park Fund \$99.75 Total Expenses \$151,016.00

Motion by Mary Ellen Schell 2<sup>nd</sup> by Jason Tarreto to accept the expense report as read.  
All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO DEPOSIT FUNDS** – as of January 13, 2021

Income Report read by Chairman Michael Jancuska

General Funds \$112,500.27 Garbage Fund \$10,551.86 Total General Fund Monies \$133,052.13

Motion to accept the report as read by Tony Perzia 2<sup>nd</sup> by Susan Kalinay All in Favor – None Opposed – Motion Carried

**TREASURERS REPORT** – December 31, 2020

Report read by Chairman Jancuska

General Fund \$63,992.16 Garbage Fund \$52,264.47 Payroll Account \$495.93 Luzerne Borough Park Fund \$3,590.88 Fire Escrow Account \$400.00 Debit Card Fund \$400.00 Highway Aid Fund \$53,016.84 Certificates of Deposit \$55,847.82 Total \$230,008.10 Compared to December 31, 2019 \$295,482.76

Motion to accept report as read by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell All in Favor – None Opposed – Motion Carried

**REPORTS**

***Hiring of Officers – Mary Ellen Schell*** asked Council to consider the hiring of the following Police Officers for the month of February 2021 at the rate of \$17.50 hr. - Nicholas Saullo, Greg Johnson, Greg Johnson Jr., Melville Tomeo, Michael Kowanick and Jennifer Alexander

Motion by 2<sup>nd</sup> by Jason Tarreto 2<sup>nd</sup> by Susan Kalinay  
All in Favor – None Opposed – Motion Carried

***Police Report*** – Mary Ellen Schell reported 119 calls and 3 arrests for the month of December 2020

For the period January thru December 2020 – 84 arrests and 170 citations

***Public Works Department*** – nothing to report

***Finance Report*** – nothing to report

***Parks & Recreation*** – nothing to report

***Chairman Report***

December 2020 Code Enforcement reported – 2 sanitation, 2 property management, 1 illegally parked trailer, 2 UGI notices and 11 snow removal notices

Garbage Stickers are currently on sale at Gerrity's Supermarket for the months of January thru June 2021 at the cost of \$75.00 for 1 bag, \$105.00 for 2 bags and \$135.00 for 3 bag containers.

**PUBLIC COMMENTS**

Natalie Goodman – Website Maintenance - Grant

**REPORT BY SOLICITOR**

Atty. Spohrer requested an Executive Meeting after adjournment to discuss Borough legal matters

**REPORT BY ENGINEER** – nothing to report

**CORRESPONDENCE** - None

**OLD BUSINESS**

Police Vehicle Purchase – Mary Ellen Schell reported the SUV should be ready in approximately one month.

**NEW BUSINESS**

Balavage Engagement Letter – Motion by Tony Perzia 2<sup>nd</sup> by Mary Ellen Schell to continue services with William Balavage as Acting Treasurer for the year 2021 at the same rate of \$285.00 month. All in Favor – None Opposed – Motion Carried

RBA Professionals – Motion by Jason Tarreto 2<sup>nd</sup> by Mary Ellen Schell to continue 2021 tax services at the same rate as last year.  
All in Favor – None Opposed – Motion Carried

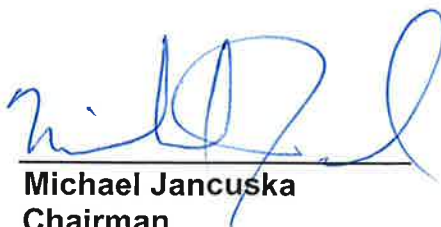
Infocom – Motion by Mary Ellen Schell 2<sup>nd</sup> by Jason Tarreto to continue 2021 tax services at the same rate as last year.  
All in Favor – None Opposed – Motion Carried

**ADJOURNMENT**

Motion by Jason Tarreto 2<sup>nd</sup> by Marry Ellen Schell  
All in Favor – None Opposed – Motion Carried



**Linda Booth**  
Secretary



**Michael Jancuska**  
Chairman



**James Keller**  
Mayor