

LUZERNE BOROUGH  
Monthly Council Meeting  
January 12, 2022 6:30PM

**MEETING CALLED TO ORDER** – The January 12, 2022 meeting was called to order @ 6:30PM at the Luzerne Volunteer Fire Department by Chairman Michael Jancuska

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

***Officials Present***

Council – Susan Kalinay, Jason Tarreto and Michael Jancuska Also present – Solicitor Jonathan Spohrer  
Absent: Mary Ellen Schell, Tony Perzia and Mayor James Keller

**APPROVAL OF PRIOR MEETINGS**

❖ **APPROVAL COUNCIL MEETING MINUTES**

- ✓ **Council Meeting - October 13, 2021** – Tabled till February 12th Meeting
- ✓ **Council Meeting - December 8, 2021** - Motion to accept the minutes as written by Jason Tarreto 2<sup>nd</sup> by Susan Kalinay All In Favor – None Opposed – Motion Carried
- ✓ **Re-Organization Meeting – January 5<sup>th</sup>, 2022** – Motion to accept the minutes as written by Susan Kalinay 2<sup>nd</sup> by Jason Tarreto All In Favor – None Opposed – Motion Carried

**AUTHORIZATION TO PAY BILLS** – as of January 12, 2022

Expense Report read by Chairman Michael Jancuska

Administration \$17,327.46 Police Department \$2,457.39 Highway Aid \$4,848.69

Sanitation \$9,220.40 Street Department \$1,849.22 Park Fund \$0.00

Total Expenses \$35,703.16

Motion by Jason Tarreto 2<sup>nd</sup> by Tony Susan Kalinay to accept the January 12, 2022, Expense Report as written. All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO DEPOSIT FUNDS** – as of January 12, 2022

Income Report read by Chairman Michael Jancuska

General Funds \$24,890.27 Garbage Fund \$8,045.69 Total Income \$32,935.96

Motion by Susan Kalinay 2<sup>nd</sup> by Jason Tarreto to accept the January 12, 2021 Income Report as written.

All in Favor – None Opposed – Motion Carried

**TREASURERS REPORT** – as of December 30, 2021

Report read by Chairman Michael Jancuska

General Fund \$43,969.35 Garbage Fund \$74,921.49, Payroll Account \$69.19

Luzerne Borough Park Fund \$1,677.69, Fire Escrow Account \$13,725.00,

Debit Card Fund \$455.00, Highway Aid Fund \$36,491.29 Certificate of Deposit \$55,847.82

Covid-19 Relief Funds \$73,288.77 Total \$300,445.60 Compared to prior year \$230,008.10

Motion by Jason Tarreto, 2<sup>nd</sup> by Susan Kalinay to accept the December 30, 2021 Treasurers Report as written.

All In Favor – None Opposed – Motion Carried

## REPORTS

**Police Department** – Michael Jancuska

**Hiring of Part Time Police Officers for the month of February 2022**

Greg Johnson, \$21.00 hr., Greg Johnson Jr \$21.00 hr., Jennifer Alexander \$21.00 hr., Chris Prescott \$21.00 hr., Melville Tomeo \$21.50 hr. and John Piezala \$21.00 hr. Motion by Jason Tarreto 2<sup>nd</sup> by Susan Kalinay All in Favor – None Opposed – Motion Carried

**Handicap Application – 489 Vaughn Street** – Tabled until February 2022 meeting. When everyone from Council is present.

**Police Report** – Mary Ellen Schell – absent

**Public Works Department** – Jason Tarreto – reminded residents to park in their driveways or off the road in the alleyway if possible during snow storms and no throwing snow in the roadway when shoveling

**Finance Report** – Mr. Perzia – absent

**Parks & Recreation** – Susan Kalinay – nothing to report at this time.

**Chairmans Report** – Michael Jancuska

**December 2021 Code Enforcement** -1 UGI Notice 2 Sanitation Notifications 2 Property Management notifications

**Garbage Stickers - Reminder - Jan thru June 2022 garbage stickers are on sale.**

## REPORT BY SOLICITOR

**Newly purchased property at corner of Bennett Street** – completed filing of tax exemption on behalf of Luzerne Borough

**Luzerne Borough Sewer Authority** – 3 vacancies – (1) John Lohman stepped down from Authority; Charles Boyle and Jason Tarreto terms are up. Salvatore Bottaro interested in filling a vacancy.

Jason Tarreto abstained from voting as he is one of the candidates in question. Chairman Michael Jancuska turned gavel over to Jason Tarreto

Motion by Michael Jancuska 2<sup>nd</sup> by Susan Kalinay to re-up Charles Boyle and Jason Tarreto and to appoint Salvatore Bottaro to the Board of the Sewer Authority of Luzerne Borough. All In Favor – None Opposed. Motion Carried.

Jason Tarreto turned gavel back over to Michael Jancuska.

## REPORT BY ENGINEER – Request to apply for Funds to pay Pay Umbriac Trucking

Miller Street Project 1<sup>st</sup> block completed with exception of several homes. Motion by Jason Tarreto 2<sup>nd</sup> by Susan Kalinay to request funding of \$48,459.08 to pay Umbriac Trucking. The balance of phase one project \$8,600 to be paid by Sewer Authority of Luzerne Borough. All In Favor – None Opposed – Motion Carried.

Tim Connolly – Tetra Tech to contact DCED to see if any grant money can be redirected for paving Borough's Bennett Street Parcel due to gas improvements scheduled on Main Street Gas Improvements.

## CORRESPONDENCE – none

**OLD BUSINESS/NEW BUSINESS**

**RBA Professional Data** – Motion by Susan Kalinay 2<sup>nd</sup> by Jason Tarreto to accept the agreement to process Real Estate Tax Information. All In Favor – None Opposed – Motion Carried.

**Handicap Parking** – 489 Vaughn Street – tabled until February 9, 2022 meeting.

**New Police Station** – Architect was hired

**PUBLIC COMMENTS**

**John Yarmel** – Community Garden

**ADJOURNMENT**

Motion by Jason Tarreto 2<sup>nd</sup> by Susan Kalinay to adjourn.

All in Favor – None Opposed – Motion Carried

Meeting Adjourned



**Linda Booth**  
**Secretary**



**Michael Jancuska**  
**Chairman**

