

**LUZERNE BOROUGH**  
Monthly Council Meeting  
August 14, 2024 6:30PM

**MEETING CALLED TO ORDER**

The August 14, 2024 meeting was called to order @ 6:30PM at the Luzerne Volunteer Fire Department by Chairman Mike Jancuska

**ROLL CALL**

**Officials Present**

Council- Mike Jancuska, Joseph Kovalick, John Yarmel, Susan Kalinay

Absent – Jason Tarreto & Mayor James Keller

Also Present – Solicitor Jonathan Spohrer

**APPROVAL TO ACCEPT MEETING MINUTES AS WRITTEN**

**August 14, 2024** – Motion by John Yarmel 2<sup>nd</sup> by Joe Kovalick to accept the minutes as written

All In Favor – None Opposed – Motion Carried

**AUTHORIZATION TO PAY BILLS** – as of August 14, 2024

Expense Report read Chairman Mike Jancuska

Motion by John Yarmel 2<sup>nd</sup> by Susan Kalinay to accept the report as written

All in Favor – None Opposed – Motion Carried

**AUTHORIZATION TO DEPOSIT FUNDS** – as of August 14, 2024

Income Report read by Chairman Mike Jancuska

Motion by Joe Kovalick 2<sup>nd</sup> by John Yarmel to accept the report & deposit the funds in their appropriate accounts.

All in Favor –None Opposed – Motion Carried

**TREASURERS REPORT** – as of July 31, 2024

Motion by Susan Kalinay 2<sup>nd</sup> by Joe Kovalick to accept the Treasurer's report as written.

All in Favor-None Opposed-Motion Carried

**REPORTS**

**Mike Jancuska-** asked Council to consider the following part time police officers at the rate of \$22.75 per hr. for the month of September 2024, Greg Johnson Sr., Darrin Bidwell, Christopher Vecchi, Richard Vaow, Greg Johnson Jr., Anthony Smith, Joseph Weiberth, Joseph Schlagle, Daniel Duffy & Robert Shupp

Motion to hire by Susan Kalinay 2<sup>nd</sup> by John Yarmel

All In Favor – None Opposed – Motion Carried

Police Report for July 2024 read by Chairman Mike Jancuska – 212 calls for service

**Jason Tarreto** - Absent

**Susan Kalinay** – Lou Falcone Memorial Park- Vandalism has been cleaned up by the DPW

**John Yarmel** – H.A. Thompson Insurance update, looking into all insurances to make sure we are not paying for things we don't have – Spoke to Ryan at Representative Kaufers office about grants.

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**Joe Kovalick** – Nothing to report

**Report by Solicitor** - Hauler Complaint- JP Mascaro

**Report by Engineer** – Update on Police Station

**CORRESPONDENCE** - Penn Dot Ramp Relocation

**OLD BUSINESS/NEW BUSINESS**

- ❖ **CDBG Charles St Paving Bids** – motion to award bid to American Asphalt with the price of \$125,533.75 by Susan Kalinay 2<sup>nd</sup> by Joe Kovalick  
All in Favor – None Opposed- Motion Carried
- ❖ **Planning Commission Appointment** – Motion to appoint Andrew Bell to the Planning Commission by John Yarmel 2<sup>nd</sup> Joe Kovalick  
Roll Call- John Yarmel, Yes –Susan Kalinay, Yes – Joseph Kovalick, Yes – Michael Jancuska, Yes. Motion Carried  
Motion to appoint Joanna Martin to the Planning Commission by Joseph Kovalick 2<sup>nd</sup> John Yarmel  
Roll Call – John Yarmel, yes – Susan Kalinay, Yes – Joseph Kovalick, Yes – Michael Jancuska, Yes. Motion Carried
- ❖ **Key Energy** – motion by Susan Kalinay 2<sup>nd</sup> Joseph Kovalick to renew the agreement for 12 months.  
Roll Call – John Yarmel, Yes – Susan Kalinay, Yes Joseph Kovalick, Yes, Michael Jancuska, Yes. Motion Carried
- ❖ **JH Williams Audit** – motion by Susan Kalinay 2<sup>nd</sup> Joseph Kovalick to accept the audit results  
Roll Call- John Yarmel, Yes – Susan Kalinay, Yes – Joseph Kovalick, Yes – Michael Jancuska, Yes. Motion Carried
- ❖ **Tetra-Tech Change of Order Task** – Motion to approve the change of order task for \$10,500 by Joseph Kovalick 2<sup>nd</sup> Susan Kalinay  
Roll Call - John Yarmel, Yes – Susan Kalinay, Yes – Joseph Kovalick, Yes – Michael Jancuska, Yes. Motion Carried
- ❖ **Allen Street Right-of-Way Access-** Motion to grant right of way access to MEA Environmental, Inc. by Joseph Kovalick 2<sup>nd</sup> Susan Kalinay  
All in Favor- None Opposed – Motion Carried
- ❖ **Northeast Signal & Electric Company** – Motion to accept the estimate by Susan Kalinay 2<sup>nd</sup> Joseph Kovalick  
Roll Call – John Yarmel, Yes – Susan Kalinay, Yes – Joseph Kovalick, Yes – Michael Jancuska, Yes. Motion Carried
- ❖ **462 Bennett St** – Motion to pardon lien on property at 462 to Jeff Rifenberg by Joseph Kovalick 2<sup>nd</sup> Susan Kalinay  
Roll Call – John Yarmel, Yes - Susan Kalinay, Yes – Joseph Kovalick, Yes – Michael Jancuska, Yes. Motion Carried

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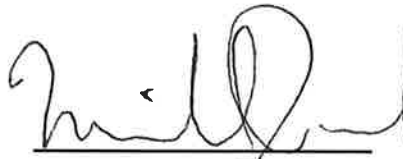
**PUBLIC COMMENTS**

Patricia Campas – Alleged Drug House

**ADJOURNMENT**

Motion by Joe Kovalick 2<sup>nd</sup> Susan Kalinay to adjourn  
All in Favor – None Opposed – Motion Carried

  
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**Nicole Lord**  
**Assistant Secretary**

  
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**Michael Jancuska**  
**Chairman**

Absent

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**James Keller**  
**Mayor**