

LUZERNE BOROUGH
Monthly Council Meeting
August 11, 2021 6:00PM

MEETING CALLED TO ORDER – The August 11, 2021 meeting was called to order @ 6:00PM at the Luzerne Volunteer Fire Department by Michael Jancuska

PLEDGE OF ALLEGIANCE

ROLL CALL

Officials Present

Council – Mary Ellen Schell, Susan Kalinay, Tony Perzia and Mike Jancuska
Also present – Mayor James Keller and Solicitor Jonathan Spohrer
Absent: Jason Tarreto

APPROVAL OF PRIOR MEETINGS

- ❖ **APPROVAL COUNCIL MEETING MINUTES** - Council Meeting – July 14, 2021
Motion to accept the minutes as written by Tony Perzia 2nd by Susan Kalinay
All In Favor – None Opposed – Motion Carried

AUTHORIZATION TO PAY BILLS – as of August 11, 2021

Expense Report read by Chairman Michael Jancuska
Administration \$11,209.37 Police Department \$3,593.37 Highway Aid \$10,538.97 Sanitation \$8,510.00 Street Department \$701.12 Park Fund \$105.00 Total Expenses \$34,657.83
Motion by Tony Perzia 2nd by Susan Kalinay to accept the August 11, 2021 Expense Report.
All in Favor – None Opposed – Motion Carried

AUTHORIZATION TO DEPOSIT FUNDS – as of August 11, 2021

Income Report read by Chairman Michael Jancuska
General Funds \$188,710.96 Garbage Fund \$37,828.05 Total General Fund Monies \$226,539.01
Motion by Tony Perzia 2nd by Mary Ellen Schell to accept the August 11, 2021 Income Report.
All in Favor – None Opposed – Motion Carried

TREASURERS REPORT – as of July 31, 2021

Report read by Chairman Jancuska
General Fund \$79,925.51 Garbage Fund \$120,371.22 Payroll Account \$160.55
Luzerne Borough Park Fund \$2,810.95 Fire Escrow Account \$400.00
Debit Card Fund \$437.00 Highway Aid Fund \$77,728.06 Certificate of Deposit \$55,847.82 Total \$337,681.11
Motion by Tony Perzia 2nd by Susan Kalinay to accept the July 31, 2021 Treasurers Report
All In Favor – None Opposed – Motion Carried

REPORTS

Police Department – Mayor James Keller

Hiring of Part Time Police Officers for the month of September 2021 at the rate of \$17.50 hour:

Greg Johnson, Greg Johnson Jr., Jennifer Alexander, Melville Tomeo, Chris Prescott.

Motion by Tony Perzia 2nd by Mary Ellen Schell

All in Favor – None Opposed – Motion Carried

Police Report – Mary Ellen Schell

171 Calls - 8 arrests - 3 criminal investigations – DUI – Theft – Public Drunkenness – Open Container – PFA Violation – Child Endangerment – Simple Assault – Reckless endangerment

Public Works Department – Jason Tarreto- absent

Finance Report – Mr. Perzia – Nothing to Report

Parks & Recreation – Susan Kalinay – Memorial Park Fence Repair

Motion by Tony Perzia 2nd by Susan Kalinay to spend a limit of \$1,000.00 for the Memorial Park Fence Repair.

All In Favor – None Opposed – Motion Carried

Chairman Report – Michael Jancuska

July 2021 Code Enforcement reported 32 prohibited growth letters, 2 sanitation letters, 2 door hangers for blowing grass in the street, and 1 UGI Notice - Improper heat & hot water vent install.

REPORT BY SOLICITOR –

- Closed on the land purchase at the corner of Bennett & Academy Street.
- Starting September – changes to the Sunshine Act. It is required to post the meeting agenda at the facility where meeting is to be held and the Borough Building no later than 24 hours before the meeting. No vote permitted if not on the agenda.
- Sewer Authority paid approximately \$80,000 to have the complete sewer system televised and repairs made where needed. With all the added expense the Luzerne Sewer Authority is going to start the process of having Pa American Water Co issue water shut off notices for delinquent accounts over \$1,000. Payment plans can be set up if homeowner contacts the Sewer Authority. Sewer Authority also approved to ask Kingston, who is in charge of the Sanitary Maintenance Trust for a sum of \$80,000.00 along with Courtdale for a total of \$554.00.

REPORT BY ENGINEER

CORRESPONDENCE – SPCA – April thru June 2021 – 1 stray day – 352 Bennett Street

OLD BUSINESS/NEW BUSINESS

Renewal of Electric Supplier

Motion by Tony Perzia 2nd by Mary Ellen Schell to accept the contract from Dynygey as our electric supplier at the rate of .602. Should result in a savings of approximately \$693.00 year

All In Favor – None Opposed – Motion Carried

2021 CDBG Grant 154-160 Main Street Bid

American Asphalt \$135,200.00

Fehlinger Construction \$104,847.00

Motion by Tony Perzia 2nd by Susan Kalinay to accept the lowest bid by Fehlinger Construction Company

All In Favor – None Opposed – Motion Carried

2021 CDBG Grant – Fehlinger Construction Contract

Motion by Tony Perzia 2nd by Mary Ellen Schell to sign the Fehlinger Construction Contract

All In Favor – None Opposed – Motion Carried

COVID – 19- Local Fiscal Recovery Funds Award \$147,164.91 – Tabled till September

Covid 19 – Fiscal Recovery Fund Account

Motion by Susan Kalinay 2nd by Tony Perzia to open a checking account titled "Covid 19 Local Fiscal Recovery Funds Account" at the Luzerne Bank, Luzerne Pa and transfer the grant funds of \$147,164.91 from the General Account.

All In Favor – None Opposed – Motion Carried

Hiring of Street Dept. Employee Ron Miller at the rate of \$15.00 hr.

Motion by Tony Perzia 2nd by Susan Kalinay

All In Favor – None Opposed – Motion Carried

2020 Luzerne County LSA Award – New Police Department

Motion by Tony Perzia 2nd by Mary Ellen Schell to proceed with the project; building as much as possible with the \$200,000.00 grant funds. Architect should move forward to place project out for bid.

All In Favor –None Opposed – Motion Carried

PUBLIC COMMENTS

ADJOURNMENT

Motion by Tony Perzia 2nd by Susan Kalinay to adjourn.

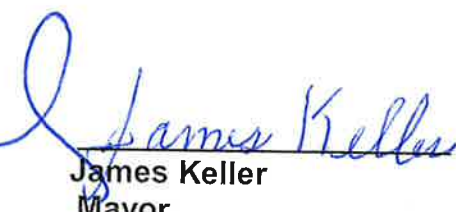
All in Favor – None Opposed – Motion Carried



Linda Booth
Secretary



Michael Jancuska
Chairman



James Keller
Mayor